

## Manufacturing Technology Series WEST 2025

October 7-9, 2025

Anaheim Convention Center

ANAHEIM, CA

### Booth details

#### Booth equipment

Booths 200 sqft or less will automatically be set with 8' high black back drape, 3' high black side dividers, one 6'L x 30"H black draped table, two Limerick® chairs by Herman Miller, one wastebasket, black classic carpet, one 110V outlet and an identification sign.

Booths 100 sqft or less will receive an identification sign. Booths larger than 100 sqft may receive an identification sign upon request. [Click here](#) to order sign.

#### Exhibit hall carpet

The aisles will be carpeted in midnight blue. The exhibitor-purchased space is not carpeted; however, booths 200 sqft or less will be carpeted in black. Show Management requires all exhibitors provide flooring for their booth.

### Show schedule

#### Discount price deadline

To take advantage of advance order discount rates, place orders on FreemanOnline by September 04, 2025.

#### Exhibitor move-in

Thursday, October 02, 2025	8:00 AM - 4:30 PM	Targeted
Friday, October 03, 2025	8:00 AM - 4:30 PM	Targeted
Saturday, October 04, 2025	8:00 AM - 4:30 PM	
Sunday, October 05, 2025	8:00 AM - 4:30 PM	No Freeman Services
Monday, October 06, 2025	8:00 AM - 4:30 PM	Targeted

#### Exhibit hall hours

Tuesday, October 07, 2025	9:00 AM - 5:00 PM
Wednesday, October 08, 2025	9:00 AM - 5:00 PM
Thursday, October 09, 2025	9:00 AM - 4:00 PM

#### Exhibitor move-out

Thursday, October 09, 2025	5:00 PM - 9:00 PM
Friday, October 10, 2025	8:00 AM - 4:30 PM

Freeman will begin returning empty containers as soon as the aisle carpeting is removed or plastic covering has been laid in the aisles of the exhibit hall.

## Shipping and material handling

### Warehouse shipping address:

Exhibiting Company Name / Booth Number  
Manufacturing Technology Series WEST 2025  
C/O Freeman  
3456 E Miraloma Ave  
Anaheim, CA 92806  
USA

### Warehouse shipping information

- The Freeman warehouse will be closed on Monday, September 01, 2025 in observance of Labor Day.
- Ship early to avoid delays and save money.
- Freeman will accept crated, boxed or skidded material beginning September 02, 2025 at the above address.
- Material arriving after September 25, 2025 will be received at the warehouse with an additional after deadline charge.
- Please note that the Freeman Warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigerated or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.
- Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 4:00 PM.
- Certified weight tickets must accompany all shipments.
- If required, provide your carrier with this phone number: (888) 508-5054.

### Show site shipping address:

Exhibiting Company Name / Booth Number  
Manufacturing Technology Series WEST 2025  
Anaheim Convention Center  
C/O Freeman  
1850 West St  
Anaheim, CA 92802  
USA

### Show site shipping information

- Freeman will receive shipments at the exhibit facility beginning October 02, 2025.
- Shipments arriving before this date may be refused by the facility.
- Any charges incurred for early freight accepted by the facility will be the responsibility of the exhibitor.
- Certified weight tickets must accompany all shipments.
- Ensure your driver has the following information to expedite unloading and delivery to your booth:  
Show Name, Exhibitor Name, Booth #.
- If required, provide your carrier with this phone number: (888) 508-5054.

For important Marshalling Yard information, [click here](#) and review the marshalling yard section of the "Where & when do I ship my materials?"

## Service contractor contact information

### Freeman

We want you to have a successful show. If we can be of assistance, please contact [Exhibitor Support](#). If you need to book or quote shipping services, please contact [Freeman Transportation®](#).

## **Exhibitor frequently asked questions**

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit [FreemanOnline's FAQ page](#).

## **Exhibitor service hours**

Our Exhibitor Services team will be available from 8:00 AM - 5:00 PM from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

## **Pre-show checklist**

### **Labor information**

- Carefully read the Union Rules and Regulations to determine your labor needs.
- Refer to your ordering site under Display Labor for Straight time and Overtime hours.

### **Show paperwork and labels**

- Complete the [Outbound Shipping](#) paperwork online and Freeman will gladly prepare your outbound Material Handling Agreement and labels in advance.
- Ensure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

## **During show checklist**

### **On-site information**

- Please arrive with enough time to set up your booth.
- Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk.

## **Move-out checklist**

### **Dismantle and move-out information**

- All exhibitor materials must be removed from the exhibit facility by October 10, 2025 - 4:30 PM.
- To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by October 10, 2025 - 10:00 AM. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

### **Excessive trash and booth abandonment**

- Note that any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and the exhibitor will be charged both a handling fee and disposal fee during exhibitor move-out.
- Clear out booth. Any excessive materials left in the booth at the end of the event will be considered trash.