

To help you plan your exhibit, lay out your exhibit to scale on the following page. Below is a sample showing what should be included on the grid. A copy of your layout should be sent to the proper contractor if you have any special requirements that will need pre-show attention. Be sure to include your booth number on the grid and outline the perimeter of your exhibit in a heavy black line.

Company _____ Booth # _____

Signature _____ Scale: 1 square = _____

These items should be considered when planning your exhibit:

- | | | |
|---|---------------------------|------------------------------------|
| 1. Machinery positions and viewing areas for demonstrations | 3. Air Lines | 6. Type of floor covering (if any) |
| 2. Office of desk area and telephone location | 4. Electrical Lines | |
| | 5. Walk thru traffic flow | |

Company _____ Booth # _____

Show _____ Scale: 1 square = _____



