5225 Orbitor Drive, Unit 12 Mississauga, ON L4W 4Y8 E-mail: info@crossconnectcl.com



FABTECH Canada 2024

TORONTO CONGRESS CENTRE ETOBICOKE, ON JUNE 11-13, 2024



Customs Clearance & Transportation Services

Cross Connect Customs and Events Logistics Inc. ("Cross Connect") has been appointed by SME as the Official Customs Broker & Transportation Provider for all shipments originating outside of Canada. Please read these instructions in conjunction with the exhibitor's manual provided by the Show Organizer.

These instructions will assist you in preparing for the correct, and timely, dispatch of your shipments; both to and from the event. Cross Connect is pleased to offer a complete logistics package that includes transportation/freight forwarding, customs clearance, delivery, and re-exportation services.

Cross Connect will provide the following services:

- On-site service from the first move-in day to the last day of move-out
- Transportation / Freight Forwarding and Advance Warehousing
- Post all securities and bonds with Canadian Border Services Agency
- Prepare the proper Customs entries to account for any sales you may make & remit the payments to Customs
- Prepare return export documents, bills of lading, shipping labels, and provide U.S. Customs Clearance, when required.

For more information, please contact:

Pat D'Alessandro

Phone: 416-726-7229 E-mail: info@crossconnectcl.com

Sunny Salas

Phone: **416-676-1124** E-mail: info@crossconnectcl.com

Danny Mekhuri

Phone: 416-704-1956 E-mail: info@crossconnectcl.com

Anthony D'Alessandro

Phone:	416-670-6606
E-Mail:	info@crossconnectcl.com





FABTECH Canada 2024 has been granted "official recognition status" by Canada Border Services Agency (Canada Customs) allowing certain privileges for event materials entering Canada. Using the official Customs Broker will eliminate the possibility of materials being held at the border by Canada Customs due to improper or insufficient documentation. We will assist all Exhibitors with their temporary imports, permanent entries, export of exhibit materials, and ensure that all qualifying "official recognition status" privileges are applied.

PLEASE NOTE: Failure to comply with the deadlines, consignee, and document instructions, will cause unnecessary delays and may lead to additional charges. For this reason, if you will be using a Freight Forwarder or Customs Broker, other than Cross Connect, please be sure to pass these instructions on to them. Exhibitors using their own Customs Broker will have to arrange their own bond or cash deposit with Canada Customs at the point of entry into Canada.

Consignment Instructions

ADVANCE WAREHOUSE:

The warehouse will start receiving freight 30 days prior to the event from 9am to 3pm, Monday to Friday.

Advance warehouse services include delivery to show site only. MATERIAL HANDLING SERVICES AND CHARGES ARE NOT INCLUDED.

Advance warehouse services are <u>not</u> provided at the conclusion of the event. Your carrier <u>MUST</u> pick up your materials directly from show site during the scheduled move-out time.

Price: \$45.00 PER 100 LBS (400 LBS MINIMUM CHARGE)* *This price is per shipment/waybill delivery.

For delivery to the Advance Warehouse, consign your shipment to:

Exhibitor Name, Booth # c/o FABTECH Canada 2024 ABF Freight 15 Strathearn Avenue Brampton, ON - L6T 4P1

DIRECT TO SHOW SITE:

Shipments delivered direct to show site will only be accepted during scheduled move-in dates and times. Shipments arriving early or late will not be accepted.

For delivery Direct to Show Site, consign your shipment to:

Exhibitor Name, Booth # c/o FABTECH Canada 2024 Toronto Congress Centre 650 Dixon Road Etobicoke, ON - M9W 1J1 \square

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Shipping Checklist

**PRIVATE VEHICLE SHIPMENTS / DRIVING ACROSS THE BORDER:

If you intend to bring your goods across the border in a private vehicle (personal, company, or rental), there are documents that must accompany the individual carrying the materials. Please contact Cross Connect at least 1 week in advance of your expected crossing.

Complete required forms below & send them to Cross Connect via e-mail.

Schedule your pick-up (if not arranging transportation through Cross Connect).

- We strongly suggest that exhibitors DO NOT ship by parcel courier, or by mail. Please contact Cross Connect for advice on how best to handle these types of shipments.
- Goods being shipped need to abide by the following timelines:
 - o TRUCK / COMMON CARRIER: scheduled to arrive 1 week prior to show opening
 - AIRFREIGHT: scheduled to arrive 3 days (minimum) prior to show opening
 - **VAN LINE:** Shipments may be sent direct to show site and should be scheduled for delivery on the appropriate move-in day.
- All shipments <u>MUST BE SENT PREPAID</u>. Cross Connect will not accept any collect freight charges. Shipments sent collect will be refused.
- Label your freight.
 - All pieces must be labeled clearly; showing the Exhibitor Name & Booth # c/o Show Name and the address where the freight is going, piece # and total # of pieces (e.g. piece 1 of 3), emergency contact information, and "NOTIFY CROSS CONNECT FOR CUSTOMS CLEARANCE".
 - For freight on skids/pallets, if possible, we recommend that a label be placed on each individual carton, case, etc. and that any large pieces have labels placed on multiple sides.
 - Ensure that any previous shipping labels (used for past shipments) have been removed / destroyed.

Ship your goods, ensuring that the appropriate documents have been provided to the carrier.

- The Bill of Lading or Air Waybill, all Customs documents, and labels must be marked "NOTIFY CROSS CONNECT FOR CUSTOMS CLEARANCE".
- □ A copy of the Commercial Invoice must be attached to the Bill of Lading or Air Waybill.
- On show site:
 - The show site has been declared a bonded area for the entire event. Under <u>NO</u> circumstances are any goods to be removed without prior consent of Cross Connect.
 - Cross Connect can provide the following services:
 - Return of goods to your stated destination
 - o Supply required shipping documents, export documents, and labels
 - Arrange Customs clearance of any goods remaining in Canada; applicable duties and taxes must be paid prior to removal from the show site.
 - Arrange transfer of goods to be displayed at another event in Canada
 - NOTE: Cross Connect is not responsible for lost, stolen, or damaged freight. All goods should be insured for the entire duration of the event; prior to, during, and after. Please contact Cross Connect for more information on cargo insurance.

5225 Orbitor Drive, Unit 12 Mississauga, ON L4W 4Y8 E-mail: info@crossconnectcl.com



Form Checklist

□ Customs & Transportation Services Order Form (Mandatory)

- Please ensure that all fields, including credit card information and client signature (at bottom of form), are completed.
- Note: IRS# (U.S. Tax ID, or E.I.N.) is required if goods will be returning to the USA.
- Example and form for completion are included in this kit.

Commercial Invoice / Packing List (Mandatory)

- Complete all required information per example provided.
- All invoices <u>MUST</u> include quantity, detailed descriptions (using general terms), countries of origin (manufacture not purchase), and values for all items in the shipment.
- For shipments that include electronics, please also provide the brand name and model # for each item in the description.
- Example and form for completion are included in this kit.
- Additional Forms (May be required)
 - Additional information may be required if you are shipping goods that are regulated by the Government of Canada and/or by the U.S. Government (e.g. food, medical devices, cosmetics, electronics, etc.).
 - Be sure to e-mail your documents to Cross Connect <u>prior</u> to shipping, so that we can advise you if any additional information is required.
- **NOTE: All forms must be completed and returned to Cross Connect for review, prior to shipping. Failure to do so could result in additional fees and/or your shipment being refused clearance/entry into Canada.

Customs & Transportation Services Order Form

Please accept this as authority for Cross Connect Customs and Event Logistics Inc. ("Cross Connect"), located at 5225 Orbitor Drive, Unit 12, Mississauga, ON L4W 4Y8; business number 709076475RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Trading Conditions applicable to Customs Services of Cross Connect Customs and Event Logistics Inc., attached hereto. Such business may include, but is not limited to:

1. The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released or to be released; and

2. The transportation, warehousing, and distribution of such goods.

John Smith

Signature:

Printed Name. JOHN SMITH

In signing this form, I grant Cross Connect, full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

Continuous Authority granted

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	I authorize use of this card for payment of services relative to the	is form. I acknowledge that o	leclined credit cards ar	e subject to a 30	0% surcharge (minir	mum \$50.00 USD).	
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	the client the opportunity to include shipments under a first pa	arty cargo insurance program	which will provide pro	otections pursua	int to policy terms a	and conditions; a	copy of the	
	insurance policy will be provided upon request. Please contact written confirmation from Cross Connect.	Cross Connect for more info	rmation on cargo insu	rance. Shipmen	ts will not be insure	ed absent written	request and	
Та								
	erms & Conditions is order is placed with the specific understanding that we are enga	aging Cross Connect as our a	aent. Cross Connect p	erforms custom	s services pursuant	to its "Trading Co	onditions	
Ap	plicable to Customs Services" as published online at https://cross	connectcl.com/wp-content/up	loads/2021/06/Custom	is STC.pdf . Cro	ss Connect perforn	ns its transportation	on services	
"Tr	rading Conditions Applicable to Customs Services" and "Standard	Trading Conditions", the liab	lity of Cross Connect -	however found	ed - for any and all	services performe	d is agreed	
	hereby be limited to CAD 1000 (One Thousand Canadian Dollars) nsequential damages including but not limited to any loss of profit		e, whichever is least, a	and in no event s	anall Cross Connect	be liable for any	indirect or	
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	ave read and agree to the terms of this contract.						,	

Date: 10-Jun-21

Title: CEO



CUSTOMS & EVENT LOGISTICS

416-639-2176

E-mail: info@crossconnectcl.com

Tel:

Date:

Signature:

Customs & Transportation Services Order Form

Please accept this as authority for Cross Connect Customs and Event Logistics Inc. ("Cross Connect"), located at 5225 Orbitor Drive, Unit 12, Mississauga, ON L4W 4Y8; business number 709076475RM0001, a Customs Broker licensed under the Customs Act, to act as my true and lawful attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Trading Conditions applicable to Customs Services of Cross Connect Customs and Event Logistics Inc., attached hereto. Such business may include, but is not limited to:

Services of Cross Connect Customs and Event Logistics Inc., attached hereto. Such business may include, but is not limited to: 1. The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released or to be released; and

- 2. The transportation, warehousing, and distribution of such goods.
- In signing this form, I grant Cross Connect, full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

Continuous Authority granted

CUSTOMS & EVENT LOGISTICS Tel: 416-639-2176 E-mail: info@crossconnectcl.com

Services Required (please check all that apply):

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	Cargo Insurance / Declared Value This shipment is subject to basic liability of the carrier or other vendors engaged, which is limited by default under applicable contract and/or law. No greater value for liability will be										
	declared with any vendor absent written instruction by the client and written confirmation by Cross Connect. Rather than attempt to recover under liability terms, Cross Connect offers										
insurance policy will be provided upon request. Please contact Cross Connect for more information on cargo insurance. Shipments will not be insured absent written re written confirmation from Cross Connect.											
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Thi	s order is pla	aced with the specific understar									
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**FOB (Free On Boarc	d) VALUE:	indicates the cost of goods	**FOB (Free On Board) VALUE: indicates the cost of goods, including all transportation and insurance costs up to the port of departure; the "Price Paid"	sts up to the	port of depart	hure: the "Price Pai	- , –	-			-	**FOB VALUE:	10,000.00

2 3 **CIF (Cost, Insurance, and Freight) VALUE: indicates the value of the goods including freight and insurance from the port of departure; FOB Value + Insurance + Freight

10,000.00 INSURANCE: FREIGHT CHARGE: **TOTAL CIF VALUE:

The shipper hereby authorizes Cross Connect Customs and Event Logistics, inc. ("Cross Connect"), and their agents, in his name and behalf, to prepare any export documentation, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the Cross Connect's "Standard Trading Conditions", as published online at https://crossconnectcl.com/wpcontent/uploads/2021/06/Transportation_STC.pdf . The values listed on this document represent fair-market value, and proof of valuation can and will be provided upon request.

TEMPORARY IMPORT VALUE: 7,650.00 PERMANENT IMPORT VALUE: 2,350.00

Smi Hann Signature:

12/22

06/10/2021

Date:



FOR CUSTOMS CLEARANCE BY:

FOR CUSTOMS CLEARANCE BY: Cross Connect Customs And Event Logistics Inc.

CARRIER ONLY PARS E-mail: pars@crossconnectcl.com COMMERCIAL INVOICE / PACKING LIST

CROSSCONNECT CROSSCONNECT

NOTE: Only pdf/tif attachments and not the email itself are received. Ensure that all	PARS information and any special instructions are included within pdf/tif attachment.	HOURS: Mon-Fri 9 am - 5 pm *E-mails are monitored outside of regular business	hours but response may be delayed. Diease ensure that ETA's are accurate
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The shipper hereby authorizes Cross Connect Customs and Event Logistics, inc. ("Cross Connect"), and their agents, in his name and behalf, to prepare any export documentation, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the Cross Connect's "Standard Trading Conditions", as published online at https://crossconnectcl.com/wp-content/uploads/2021/06/Transportation_STC.pdf . The values listed on this document represent fair-market value, and proof of valuation can and will be provided upon request.

TEMPORARY IMPORT VALUE: PERMANENT IMPORT VALUE:

Signature:

Date: