

To help you plan your exhibit, lay out your exhibit to scale on the following page. Below is a sample showing what should be included on the grid. A copy of your layout should be sent to the proper contractor if you have any special requirements that will need pre-show attention. Be sure to include your booth number on the grid and outline the perimeter of your exhibit in a heavy black line.

Company \_\_\_\_\_ Booth # \_\_\_\_\_

Signature \_\_\_\_\_ Scale: 1 square = \_\_\_\_\_

These items should be considered when planning your exhibit:

- |   |                                    |
|---|------------------------------------|
| 1. Machinery positions and viewing areas for demonstrations | 4. Electrical Lines                |
| 2. Office or desk area and telephone location               | 5. Walk thru traffic flow          |
| 3. Air lines  | 6. Type of floor covering (if any) |

Company \_\_\_\_\_ Booth # \_\_\_\_\_

Show \_\_\_\_\_ Scale: 1 square = \_\_\_\_\_



