

April 8-10, 2025 | Huntington Place – Detroit, MI

Hanging Sign Policies & Procedures

Exhibitors desiring a hanging sign must adhere to the following conditions:

1. Hanging signs are only permitted for exhibit booths that are 400 sq. ft. and larger that are island, split-island, or peninsula configurations. Hanging signs are not permitted for inline or any other booth configurations. Companies occupying peninsula or split-island booths must position hanging signs at least five feet (5') from the back line of their neighboring exhibitor.
2. Hanging signs may be displayed at a maximum height of twenty-five feet (25') measured from the floor to the top of the sign.
3. Hanging signs must only be displayed within the confines of the exhibit booth boundaries and cannot be displayed over aisles, public space, and/or neighboring exhibit space.
4. All hanging sign materials and hanging framework (if applicable) must be shipped to the advance warehouse to be received between **Thursday, February 27 and Friday, March 21, 2025.**

RAPID + TCT / AeroDef 2025
TForce Freight / JW Cole / Freeman
6500 Mt Elliott
Detroit, MI 48211

5. Hanging signs that require electricity must be in proper working order and be in accordance with the national electrical code. Order electrical services through the official general service contractor, Freeman. The discount price deadline date is **Thursday, March 6, 2025.**
6. All hanging signs must be installed by the official general service contractor, Freeman. See rules & guidelines in the exhibitor service manual for more information. Hanging sign ordering information and rules & regulations are available in the exhibitor service manual.
7. Rigged Structures - Freeman requires a stamped certification from a design professional (Civil or Structural Engineer) registered in the United States affirming structural integrity, calculations, and specifications for any custom-built suspended elements such as but not limited to signs, lightboxes, headers, video wall surrounds, and entry portals. For additional assistance regarding these requirements, please [contact us](#).

8. Tie-Offs - Freeman reserves the right to request a stamped certification from a design professional (Civil or Structural Engineer) registered in the United States affirming structural integrity, calculations and specifications and/or a peer review from such registered design professional for attachment of any structure to provide additional support terminating to the venue (Ex. Tie-off of header, seismic lines, tie-off of video walls). If you anticipate needing this service, please [contact us](#) for review and pre-authorization.

9. All hanging sign rigging plans must be submitted to Christopher Koval, christopher.koval@freeman.com, Freeman Rigging Manager, by **Friday, March 7, 2025**, in a DWG format.