

# GIVEAWAY/PRIZE DRAWING REQUEST FORM



Scientific Assembly  
**SALT LAKE CITY**  
**2025**

*Please Note: If your giveaway/drawing item appears on the pre-approved items list, you do not need to complete this form.*

Booth Number \_\_\_\_\_

Name of Exhibiting Company \_\_\_\_\_

Name of Person Completing Form \_\_\_\_\_

All promotional activities and giveaways must be pre-approved by ACEP Exhibit Management. This includes all items that are clearly acceptable (with the exception of descriptive product literature). Removal of items not pre-approved will be strictly enforced. **\*\*\*PLEASE NOTE: If your giveaway/drawing item appears on the following pre-approved items list, you do NOT need to complete this form.\*\*\***

Actual “drawings” are not allowed in the booth during exhibit hours, however, attendees may register for a drawing to be held outside exhibit hours. Prizes or awards must have the approval of ACEP Exhibit Management in writing.

Distribution of all types of promotional items must be approved by ACEP Exhibit Management in writing no later than **Friday, August 8th**

ITEMS TO BE APPROVED (PLEASE PRINT OR TYPE):

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Email by **Friday, August 8th** to:

Sydney Truong  
Educational Meetings Administrative Assistant  
[struong@acep.org](mailto:struong@acep.org)

## Pre-Approved Giveaway/Drawing Items

*Please note: If your giveaway/drawing item is NOT listed below, please complete/submit the "Giveaway/Prize Drawing Request Form"*

Per PHrMA, AdvaMed, and AMA guidelines, pharmaceutical and medical device companies may only distribute product literature. All other companies may distribute items from the below lists:

### Giveaways:

back massagers  
backpacks  
badge reels  
bags (totes, canvas, shopping)  
ball caps  
balls  
bobblehead dolls  
\*bottled water  
brochures  
bubbles  
business card holders  
calculators  
calendars  
catalogs  
cell phone chargers  
coffee mugs  
cold/hot packs  
company literature  
first aid kits  
\*Food: fruit, candy, chocolate, mints  
golf balls  
golf tees/towels  
hand-held fans  
hand lotion  
hand sanitizer highlighters

key chains  
lanyards  
light up necklaces  
lint rollers  
lip balm  
luggage tags  
magnetic clips  
magnifying glasses  
manicure kits  
memo holders  
notepads  
pedometers  
pens  
pencils  
pins  
portfolios  
Post-it notes  
screen dusters  
sewing kits  
Starbucks gift cards  
stress balls  
study guides  
stuffed animals  
tape measures  
thumb drives  
travel mugs  
t-shirts

### Drawings:

Apple Watch or similar  
ACEP Bookstore Certificate  
eReaders  
Fitbit or similar  
Golf clubs  
Gift Cards (limit \$250)  
*May not include VISA, AmEx, or MC gift cards*  
Labcoat  
iPad, Tablet  
Stethoscope  
Textbooks

**No company may give away or hold drawings for cash, trips, or tobacco.**

\* Please note that any food or beverage items must be approved by the Convention Center caterer.