## Virtual 2021 ToxExpo Exhibitor Fact Sheet



## MEETING DATES

March 12-26

Sessions, posters,

# DESIGNATED EXHIBIT HOURS

March 15-18 and 22-25 8:30-10 am and 4-5:30 pm ET

Booth chats and interaction

# ON-DEMAND EXHIBITS

March-May 31

Access to booths, resources, and content

## **PRICING**

\$2,300 - For Profit

\$600 - Nonprofit

Anything that your company has paid above this amount will be automatically rolled over to 2022 ToxExpo.

#### Included in this document:

- Virtual ToxExpo Exhibitor Directory
- Virtual ToxExpo Booth
- Booth Content Specifications
- Exhibitor Booth Dashboard
- Exhibitor Reports
- Edit Booth View
- Key Dates

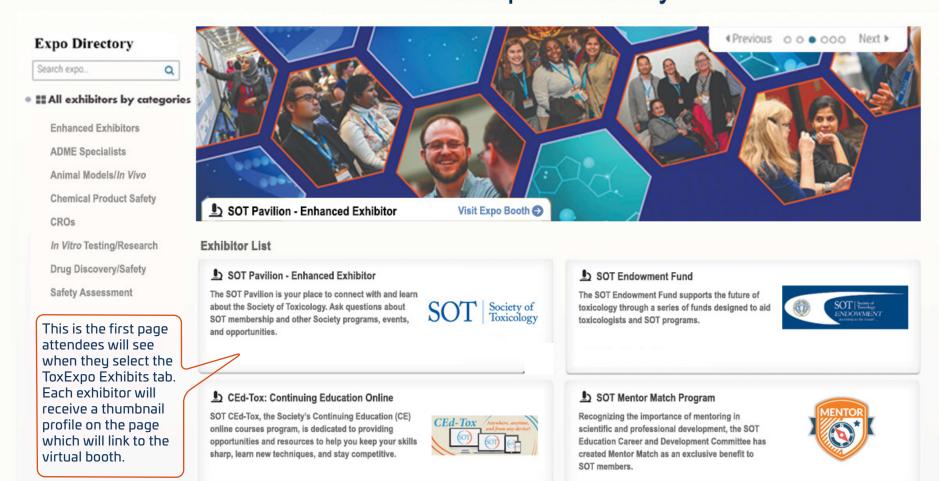
### **VIRTUAL 2021 TOXEXPO EXHIBITOR DIRECTORY:**

#### **ATTENDEE VIEW**



This is the page attendees will view when selecting the Virtual ToxExpo tab

## ToxExpo Directory



## **VIRTUAL 2021 TOXEXPO BOOTH: ATTENDEE VIEW**



#### Includes:

- Company description
- Social media links
- Logo (links to website)
- Banner image
- Up to two videos
- Up to four resources with links to product information, PDF handouts, websites, and Exhibitor-Hosted Session invitations
- Exhibitor representatives with name, headshot, and title
- Live booth chat, vCard or email (attendee-initiated chat)
- Four full-conference <u>registrations</u>; up to four additional booth staff (for-profit organizations)
- Product/service categories
- Full attendee list (including name, company, city & state/country)
- One ToxExpo priority point

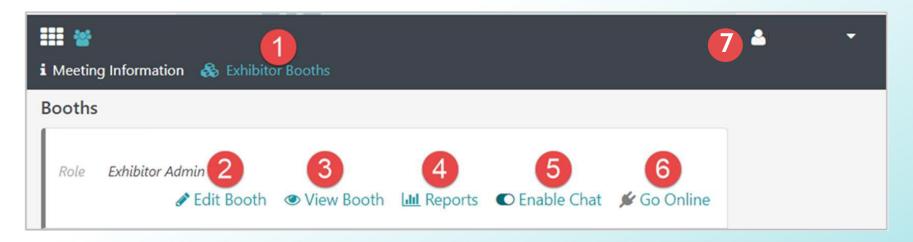
## VIRTUAL TOXEXPO BOOTH SPECIFICATIONS



The specifications below outline the elements included in your virtual booth. Please use them to plan for the virtual event. Exhibitors will upload these components via the exhibitor dashboard. Content is due **March 1**.

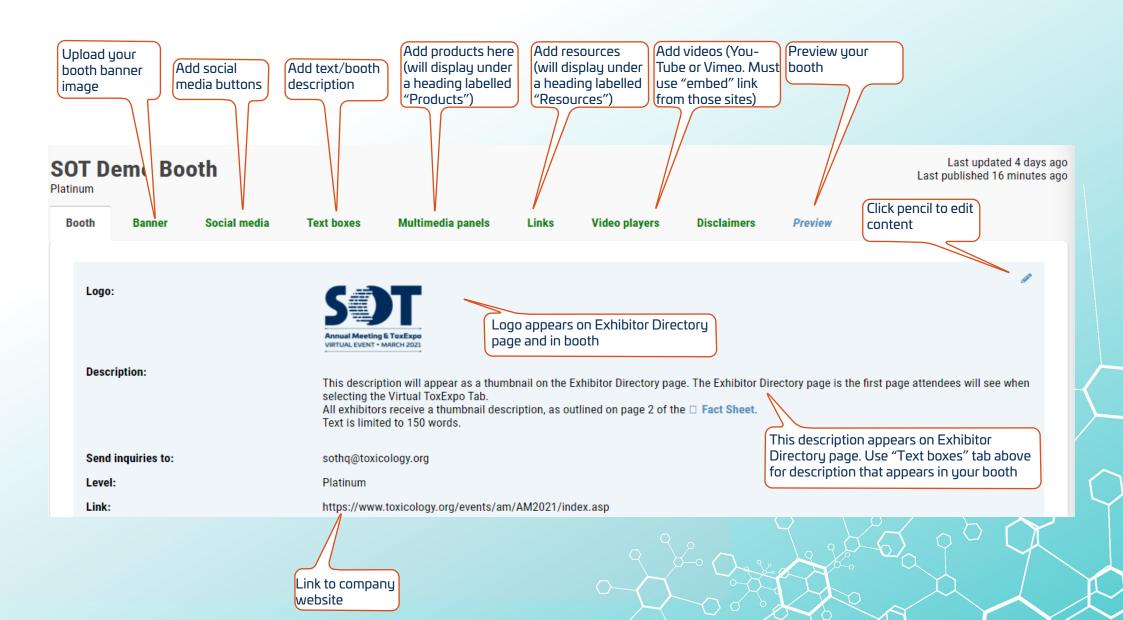
Size and Format Requirements for ToxExpo Booth Content				
Banner Image	Banner must be a JPG or PNG file. 72 dpi, RGB color code. Maximum Size: 970 x 415; Minimum Size: 728 x 90.			
Company Logo	Company Logo must be a PNG (transparent), or SVG (transparent) file. Required size: 250 pixels (height) by 250 pixels (width).			
Company Description	Up to 150 words.			
Booth Rep Contents	Name; Title; Headshot: must be a JPG, PNG (transparent), or SVG (transparent) file. 200 pixels (height) by 200 pixels (width); vCard (vcf format); email addre			
Resources	Formats allowed: PDF, external URL link. Invitations: Must be a PDF document.			
Product Videos	Format: Embedded links are preferred for tracking purposes. Allowed sources: YouTube, Vimeo.			

#### **EXHIBITOR BOOTH DASHBOARD**



- **1. Exhibitor Booth(s) tab:** Displays Control Panel for exhibitor's active booths at the meeting.
- **2. Edit Booth:** Links to Portal where exhibitor can upload and edit booth contents (e.g., contact information, company information, logos, banners, videos, etc.).
- **3. View Booth:** Displays a preview of the Exhibition Booth as it will appear to meeting attendees.
- **4. Reports:** Downloads reports and statistics related to booth visits.
- **5. Enable Chat:** Opens Chat Room in booth that attendees can use to ask questions or exchange messages with exhibitors.
- **6. Go Online:** Activates the Chat Room to appear in Exhibitor's booth.
- 7. **Staff Profile:** Upload headshot and edit personal infomation (company, title, etc.).

### **EDIT BOOTH VIEW**



## **EXHIBITOR REPORTS**

Exhibitors will be able to review Google Analytics reports for such key booth visitor metrics as:

- # of unique visitors, and how much time they spent
- Links clicked in booth
- Invitations accessed
- Booth representative chats, emails, vCards clicked
- Visitor inquiries submitted



This is an example report displaying click data.

Date/Time	Booth Link	<b>Booth Link Title</b>	First Name	Last Name	Email address
11/18/2020 12:18:33PM	Chat	Booth Staff, PhD	Attendee	Name	attendee@email.com
11/18/2020 12:21:37PM	Submit inquiry		Jane	Brown	jb@email.com
11/19/2020 12:39:11PM	Resource		John	Doe	doe@email.com

### **KEY DATES**

#### February 19

Exhibitor registration deadline (and SOT standard registration deadline)

#### March 1

All content due in booths for SOT review

#### March 12-26

Virtual 2021 SOT Annual Meeting

#### March 15-18

Designated Exhibit Hours: 8:30-10 am and 4-5:30 pm ET

#### March 22-25

Designated Exhibit Hours: 8:30-10 am and 4-5:30 pm ET

#### Following Meeting

Virtual SOT Annual Meeting content available for on-demand access