

SPS VIRTUAL EVENTS EXHIBITOR CODE OF CONDUCT

The SPS is committed to providing a professional, friendly, safe, and welcoming virtual exhibit hall environment for all event participants and exhibitors.

We expect all SPS virtual meeting exhibitors to conduct themselves professionally and to work diligently to ensure a safe and positive experience for everyone. Unacceptable behavior or activities will not be tolerated during any portion of the event or in the virtual exhibit hall.

In addition to abiding by our [attendee code of conduct](#), unacceptable behavior or conduct within the exhibit hall/exhibitor interactions includes, but is not limited to:

- Soliciting someone directly who has not engaged with content within your booth;
- Using public chats in the sessions to promote products, services, or company links;
- Linking or sharing content within your booth that directly competes with the SPS virtual meeting events/schedule;
- Linking or sharing content within your booth that has not been reviewed/approved by SPS staff;
- Intimidating, harassing, abusive, discriminatory, derogatory or demeaning speech or actions towards another exhibitor/booth;
- Photographing, video or audio recording of other virtual booths without their permission;
- Violating the rules and regulations of the online platform/s used to facilitate the virtual event (Cvent, Zoom, StreamYard);
- Conduct, behavior, or activity in violation of the [Virtual Event Code of Conduct](#).

Reporting Misconduct: If someone is engaging in unacceptable behavior or conduct in the virtual exhibit booth/hall in violation of the Exhibitor Code of Conduct or the Virtual Event Code of Conduct, please promptly report the same to SPS staff at spsHQ@safetypharmacology.org. SPS will use its best efforts to respond to such complaint as promptly as possible.

Violation of this Policy, as determined by the SPS in its sole discretion, is grounds for any action the SPS deems appropriate, including, but not limited to:

- Issuing a verbal or written warning to the offending party;
- Immediate removal of the offending party or termination of the offending party's access to a meeting, event or virtual exhibit hall participation without warning;
- Denying further access to the SPS event (including revoking or denying registration to the SPS event or virtual exhibit hall);

- Being banned from registration for or participation in future SPS meetings, events and/or virtual exhibit halls;
- Where applicable, termination of SPS membership or positions on SPS Boards or Committees.

Any exhibitor denied access or whose access is terminated during an SPS event based on this Policy may request that SPS review the matter after the conclusion of the event. However, SPS's action in connection with the complained of conduct or behavior will take effect immediately and will continue until and unless the SPS issues a contrary decision. Unless a contrary decision is issued by the SPS, any exhibitor who is denied access to or removed from an SPS event or virtual exhibit hall based on this Policy will not be eligible for a refund of any registration or exhibitor fees paid for access to or participation in the SPS event and virtual exhibit hall.